

Bihar Skill Development Mission (BSDM)  
 Department of Labour Resources, Government of Bihar  
 A-Wing, 5<sup>th</sup> Floor, Niyojan Bhawan, Bailey Road, Patna-800001  
 Phone: 0612-2528455 Fax: 0612-2535004  
 Email: biharskilldevelopmentmission@gmail.com Website: www.skillmissionbihar.org

**Notice Inviting Request for Proposal**

RFP No: BSDM/02/2021-2022

Date-

Additional Chief Secretary, Dept. of Labour Resources, Govt. of Bihar- cum- CEO, BSDM, invites proposals (Two Bid System) from reputed and experienced CA Firms for working as Financial Management and Accounting Support Consultant (FMASC) and for further strengthening of such existing system at BSDM.

**Eligibility Criteria for participating Chartered Accountant Firms (CA Firms):**

- a. The CA Firms must be **empaneled with the C&AG** and eligible for major audits.
- b. The CA Firms must be **registered with ICAI and GST Registration**
- c. The CA Firms should have been in operation in India for at least 10 years after registration and **has its Head Office or Functional Branch Office in Patna, Bihar or will have to establish such branch office post selection.**
- d. **Average Annual Turnover** of the bidder for the **last three FYs ending on 31<sup>st</sup> March 2020** should be equal to or greater than **Rs. 50 lakhs.**
- e. CA Firm should have at least 03 years of experience in working/consulting in the accounting and financial management sector (not statutory audit, Internal Audit or concurrent audit) of Central /State Level Government Organizations of India or in any State Government or Central Government Undertakings and have undertaken at **least three similar assignments of above such enterprises which are having a turnover of not less than Rs. 75 crores in any one of the last 3 years (FY 17-18 to 19-20).**
- f. **Minimum Two, Full Time Partners associated** with the firm for not less than 3 years with at least one being a Fellow CA (As per latest Certificate of ICAI not issued before six months of the date of this RFP)

**Document Fee and Tender Processing Fee:** All Applicants have to pay a **non-refundable Document Fee of Rs. 10,000/-** (Rupees Ten Thousand only) and Tender Processing Fee of Rs. 1,180.00 or as applicable (One Thousand One Hundred Eighty only) **through e-payment mode** (i.e. NEFT/RTGS/Credit Card/Debit Card) on E-Proc Portal.

**Earnest Money Deposit (EMD):** An EMD of Rs. 1,00,000/- (One Lac) **through e-payment mode only** (i.e. NEFT/RTGS/Credit Card/Debit Card) on E-Proc Portal, well before the last date/time for submission/ uploading of offer/Bid, failing which the bid will be rejected. This EMD will be non-interest bearing and refundable. If the selected bidder fails to submit the requisite performance guarantee or to execute the agreement, this EMD will be forfeited.

**The Proposal has to be submitted through online mode on <https://www.eproc2.bihar.gov.in> and can be searched by clicking the Tab "Tender" on home page of above website and then going to Latest Tender by searching Department Name as "Labour Resources Department".**

The Proposal has to be submitted in online mode containing following cover stage-

- A) Technical Bid Open Stage and B) Cost Bid Open Stage

The application procedure, eligibility criteria, evaluation methodology, terms and conditions and the scope of work are detailed in this RFP which can be seen or downloaded from the "e-Procurement Portal <https://www.eproc2.bihar.gov.in> and departmental website: <http://www.skillmissionbihar.org>. The RFP will be available to download from the above websites from **08.06.2021 to 07.07.2021 (15:00 Hrs.)**. The **Pre-bid meeting** will be held on **02:00 PM of 15.06.2021 at BSDM office**. The last date for uploading of proposal/bid will be **08.07.2021 up to 15.00 Hrs**. Technical Bid will be opened on or after **08.07.2021 post 16:00 Hrs**. **The Evaluation of Bids will be under Least Cost System**. Please refer RFP document for complete details.

The undersigned reserves the right to issue addendum/corrigendum/modification or to amend any or all conditions of this RFP Document or to accept or reject any or all proposal(s) or to cancel the whole of this RFP at any stage without assigning any reason thereof and no bidder shall have any cause of action or claim against the undersigned for the same.

  
 Mission Director,  
 Bihar Skill Development Mission,  
 Department of Labour Resources, Govt. of Bihar